

TOWN OF WILLSBORO, NY

PERMIT APPLICATION FEE SCHEDULE

*Application fees do not include required electrical inspection fees by outside agencies.
An additional 50% of the application fee will be charged as a penalty for starting a project without a permit.*

1. One or Two-Family Homes (including: modular & double wide; enclosed porches & attached garages)	
Per square foot*	\$0.10
Minimum fee	50.00
Permit for foundation only	40.00
2. Multiple Dwellings (max. fee: \$1,000.00)	
Per square foot*	0.20
Minimum fee	150.00
Permit for foundation only	75.00
3. Buildings/Structures of Non-Residential Occupancy (incl. retaining walls, communications towers, etc.)	
Per square foot*	0.30
Minimum fee	150.00
Permit for foundation only	50.00
4. Unattached Residential Garages, Carports, Utility Sheds (under 100 sq. ft. - no permit required)	
Per square foot	0.15
Minimum fee	40.00
5. New York Truss Type Construction Floor or Roof Placard	50.00
6. All Additions (including enclosed porches & attached garages)	
Per square foot	0.15
Fee based on square footage in #1-#4 above - Minimum fee	25.00
7. Repairs/Alterations (cost based on structural, plumbing, electrical work – not to exceed cost of #1-#4 above)	
Up to \$ 5,000.00	20.00
Over \$5,000, and each \$5,000.00	40.00
8. Demolition	50.00
9. Decks or Open Porches (accessibility ramps on single-family homes – no fee)	
Per square foot	0.15
Minimum fee	35.00
10. Mobile Homes (aka: single-wide trailers; includes porches, decks & entries up to 50 sq. ft.)	75.00
11. Swimming Pools (additional fee for Town Water – see specific rate chart with application)	50.00
12. Solid, Liquid or Gas Burning Device	50.00
If applied with any of #1-#6 above	10.00
13. Chimney	50.00
If applied with any of #1-#6 above	10.00
14. Fuel Burning Device & Chimney (joint application)	50.00
15. Septic Systems (new or repairs)	65.00
16. Conversion or Change of Occupancy (fee of #6 above or minimum)	50.00
17. Re-roofing existing structure	25.00
18. Certificate of Inspection (Final Inspection)	75.00
19. Building Permit Renewal	
Based on current fee: 1 year	33%
2 years	67%
20. Fire Safety Inspection	No Fee
21. Zoning Board of Appeals Applications (Use or Area Variance, or Interpretation)	50.00
22. Minor Divisions	30.00
23. Minor Subdivisions	50.00
24. Major Subdivisions	50.00 +5.00/lot
25. Special Use/Class B Regional Project Permit	30.00
26. Sign Permit	15.00

* Square footage is based on the outside dimensions of the building and shall include habitable basements and attached garages.